In the past two weeks Woodlawn's Investor Bulletin has featured some of our most popular ministries. First, the spotlight shone upon Woodlawn's worship and music and last week we discussed dividends returned in our children and youth ministries.

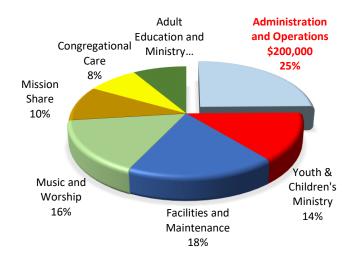


This week we turn our attention to our congregation's investment in **administration and operations**. While operations involves "how" things are done in the church, administration involves the "who" is responsible for getting things done.

Woodlawn invests just more than \$200,000 dollars each year for all that it takes to keep the ministry of the church running smoothly, including necessary staffing. What do we get in return for that investment?

First, we benefit from a network of communications that help our members and friends stay connected and informed. This has perhaps never been as important as it has been this year during the pandemic. Mail, email, phone calls, newsletters, and prayer chains kept us in touch. At the same time Woodlawn improved its social media presence with posts, videos, and live worship. Even during the most restrictive period lockdown, Woodlawn staff remained available by phone, text and email to respond to any needs.

Second, we all benefit from the meticulous record keeping our church maintains. Each and every



contribution made by over 500 households is confidentially counted and recorded. Reports are regularly produced to make sure the church's records agree with each contributor. Expenditures are also carefully tracked and financial reports reviewed each month by a finance committee to ensure everything is proper. It takes qualified and trained personnel to do this so that the church can remain completely transparent in regard to its finances. A million dollar operation such as this one also requires insurance reviews and audits and annual filings and reports to the larger church. All of this happens as a result of our investment in administration and operations.

Finally, your investment in the church's administration and operations develops and equips administrative teams to make decisions affecting our congregation, its ministry, mission and properties. It also provides the necessary equipment and supplies to keep everything in motion!

In short, everything operates and runs smoothly at Woodlawn UMC because of the investment we all make in administration and operations. Thank you!